WALPOLE TRUST FUND COMMISSION MINUTES

The third quarterly meeting of the Trust Fund Commission was called to order on February 27, 2019 at 7:00 p.m. in Pinnacle Room at the Walpole Public Library

Commissioners :   John Sheehan

Susan Brown

Lorraine Dundon

Also present were members of the WEMAF Review Committee Terri DiVirgilio, Shelly Mealy and Katie Eibye.

EMA Disbursements: Voted to confirm the recommendations of the WEMAF Review Committee for the months of November and December, 2018 and January and February, 2019. The Town Finance Director was instructed to make the following payments from the Emergency Medical Aid Fund.

Nov & Dec- 2018	$1,059.81
January -2019	$ 2,915.61
February -2019	$1,157.89

Walpole Emergency Medical Aid Fund (WEMAF): We are continuing to research and investigate our outreach effort to attract more financially need clients

We resolved in part to accelerate our outreach efforts. John Sheehan contacted a local artist who helped craft a logo, letterhead, and a pamphlet that could be distributed. A folder with pockets was proposed that would contain applications , descriptions of our policies and perhaps a copy of our worksheets. Several renderings of the documents and logo were prepared for our consideration.

After much discussion, a final product was selected from the various options. The agreed upon material was sent to the graphic artist for a finished copy. Terri provided the list of contact that we used last year. This list will be updated and it is proposed that we meet with each of the representatives in person and leave a folder containing five sets of a narrative description of WEMAF and applications. The documents will no longer contain telephone numbers of the committee members. An email address has been applied for and will be used in addition to our postal box.

Future Meeting: There being no other business to come before the commissioners, it was voted to adjourn at 12:00pm. Next meeting is planned for April, 2019.

Respectfully,

John Sheehan

Commissioner