



WALPOLE PUBLIC LIBRARY BOARD OF TRUSTEES
Barry Oremland - Chairperson
Elizabeth Chase - Secretary
Jennifer Marciello - Treasurer
Marian Rosoff Encarnacion
Jane Blair

Library Board of Trustees Meeting September 19, 2023

The September 19, 2023, meeting of the Library Board of Trustees was held in person at the Walpole Public Library; meeting information and agenda were shared with the Town Clerk. Trustees Present: J. Blair, E. Chase, B. Oremland. Also Present: Library Director S. Genovese; Assistant Director, J. Viveiros; Not present: J. Marciello, M. Rosoff Encarnacion.

1. Call to Order

- Meeting was called to order by B. Oremland at 7:07pm
- Open forum/Citizen Input
 - No community members present
- Minutes approved as amended by a vote of 3-0-0.

2. Reports:

- Director's report
 - Personnel:
 - Two staff members have been out for medical reasons
 - New Assistant Director started September 5, 2023
 - New Young Adult Librarian starts September 25, 2023
 - Challenges staffing the desk due to staffing shortages
 - Statistics
 - Programs continue to be strong and meeting room usage has been good
 - Gate counter is working at one of the two doors; disruption in entrance stats due to technological issues with the counter
 - Library of Things
 - Has not been made public yet due to staffing shortages
- Friends of the Library Report
 - Friends have received another donation from Alice Lorusso. Planning to consider presenter programs at a higher price point, using the donated funds.
- Parent Advisory Board Report
 - Notes provided via email by J. Marciello
- Endowment Trust Report
 - Nothing to report

3. Action Items

- No action items on the current agenda

4. Old Business

- EV Charging Station Update



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- Now that EV contract has been signed, the purchase order had to be updated
- Walpole is responsible for initial payment of the PO from the Green Incentive Fund, and then will receive reimbursement for a portion of the cost from the state
- Project is on Commonwealth Electrical's calendar to be completed before the end of the calendar year

5. New Business

- Review of Library Recognition Opportunities
 - Provided to the Board for review and for input on changes or updates
 - Director will make updates as suggested
- Review of State Aid Financial Report
 - FY24 Application and Compliance form outlines the benchmarks we need to meet to be in compliance
 - We have met the municipal appropriations requirement to be in compliance and will not need to complete a waiver
 - We have met the requirements for hours/days open
 - We have met the requirement to spend 13% of state aid on materials
 - Because we do not have to submit a waiver this year, we will receive state aid funds earlier than in previous years when a waiver was required
- Discussion of Memorial Stones proposal
 - Discussion tabled until October meeting by vote of 3-0-0
- 2024 Library Calendar
 - Proposed 2024 calendar year library closures for review

Adjourned at 8:03pm by a vote of 3-0-0.

Next meetings of the Library Trustees: Next proposed meeting dates, 10/17, 11/21, and 12/19. These meetings will be held in person at the library.

Submitted by E. Chase